

BRYN MAWR COLLEGE
FLEXIBLE SPENDING ACCOUNT PLAN
Medical Care And Dependent Care
2011 Claims Schedule
Plan Year 01/01/2010 – 12/31/2010

Reimbursements are processed monthly for both accounts. All claims must be received in the Human Resources Office by 5 P.M. on the scheduled deadline date. If you miss a scheduled deadline date, you will be reimbursed on the next monthly reimbursement payment date. Timely reimbursement is contingent upon your providing all required documentation with your claim form.

DEADLINE DATE	REIMBURSEMENT DATE
January 31, 2011	February 14, 2011
February 28, 2011	March 14, 2011
March 28, 2011	April 11, 2011
April 25, 2011	May 9, 2011
May 31, 2011	June 13, 2011
June 15, 2011	July 11, 2011

This schedule is for 2010 Plan Year claims only. Claims for the 2011 Plan Year should be submitted through HealthHub.com, which is administered by Payflex. The 2010 Plan Year does include a grace period, which runs from January 1 – March 15, 2011. Please only submit claims incurred for the grace period to Human Resources if you intend for those claims to be applied against any remaining 2010 Plan Year balance. If you have no remaining 2010 balance, any claims submitted to Human Resources will be returned. All claims submitted to Human Resources with a service date on or after March 15, 2011 will also be returned.